

**VILLAGE OF EVERGREEN PARK  
INTERDEPARTMENTAL MEMORANDUM**

To: Theresa Quinn, Records Division

Date: November 17, 2016

From: Michael D. Saunders, Chief of Police

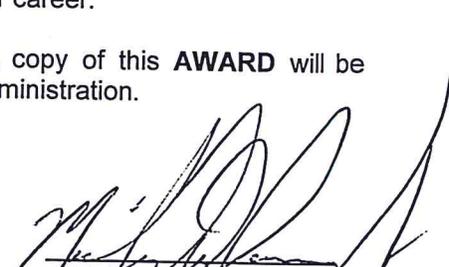
Subject: **HONORABLE MENTION**

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The Evergreen Park Police Department recognizes your Excellence in the Performance of your assigned duties in the Records Division. On November 15, 2016, Sergeant Salazar forwarded a memorandum praising your work ethic and citing your excellent personal commitment to your assignments and this department as well as co-workers in your capacity as a civilian records employee. I am therefore pleased to award you this letter of Honorable Mention as a recognition of your dedication and fine work to our Agency and this Community.

A copy of this **HONORABLE MENTION** and the letter from Sergeant Salazar will be placed in your personnel file and will be referred to in the furtherance of your career.

Please accept my sincere appreciation for a job well done. A copy of this **AWARD** will be forwarded to Mayor James Sexton and members of the Village Administration.



Michael D. Saunders  
Chief of Police

cc: Mayor J. Sexton  
Clerk C. Aparo  
All Trustees  
D/C Eisenbeis  
D/C D. O'Dowd  
Sgt. Salazar  
Supervisor Clarin

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